

Approved January 23, 2017

**EAST VALLEY WATER DISTRICT
CONSERVATION COMMISSION COMMITTEE**

May 12, 2016

MINUTES

Cecilia Contreras, Senior Administrative Assistant, called the meeting to order at 6:18 pm.

PRESENT: Commissioners: Amaya, Gamboa, Goodrich, Jaurigue, Miller

ABSENT: None

STAFF: Jose Martinez, Assistant General Manager; Kelly Malloy, Public Affairs/Conservation Manager; Cecilia Contreras, Senior Administrative Assistant; Janett Robledo, Conservation Coordinator

GUEST(s): None

PUBLIC COMMENTS

The Senior Administrative Assistant declared the public participation section of the meeting open at 6:20 pm.

There being no written or verbal comments, the public participation section was closed.

CONSENT CALENDAR

APPROVE THE APRIL 14, 2016 MEETING MINUTES

M/S/C (Miller-Amaya) to approve the April 14, 2016 meeting minutes as submitted.

APPROVE THE APRIL 28, 2016 MEETING MINUTES

M/S/C (Miller-Amaya) to approve the April 28, 2016 meeting minutes as submitted.

NEW BUSINESS

INFORMATION REGARDING THE RALPH M. BROWN ACT

Ms. Malloy reviewed the Brown Act and gave information regarding quorums, discussions that take place during meetings, all documents are public and open to public records request including email; agendas, postings and minutes; and when given the opportunity to stay engaged, make sure that the rules are not violated.

Information only.

INFORMATION REGARDING BUDGET BASED RATES

Ms. Malloy reviewed the water rate structure that has been in place since June 2015; the process that took place for the update of the District master plans, updates to the technology systems including customer service and accounting software changes and a GIS technology update. Ms. Malloy gave an overview of how the budget is developed based on goals and objectives for the District.

Information only.

DROUGHT UPDATE

Mr. Martinez gave an update regarding the physical and regulatory drought measures that are in place; that the state as a whole has reduced water use by 23.9 percent; that the District submits numbers to the State monthly so that the gallons per capita per day (GCPD) can be recorded and ensure that the District is in compliance with the reduction percentage that was given.

Mr. Martinez stated that the District supplied the State with updated population numbers, climate and landscape information which allowed the mandated reduction percentage to go from 28 to 22.

Information only.

CONSERVATION PROGRAMS PERSPECTIVE & EFFORTS TO DATE

Ms. Malloy gave an overview of the rebate programs that are available to rate payers; that the Board wanted to offer more incentives to help our customers be more efficient rather than just being compliant; that in addition to the programs, the District is also providing learning workshops with efficiency specific information and participating in local plant sales.

Information only.

CONSERVATION COMMISSION OVERVIEW

Ms. Malloy reviewed Ordinance 395; she noted that section 15 of the Ordinance outlines the conservation requirements, the three stages of enactment and that the District is currently in Stage Two.

Information only.

VIOLATION PROCESS

Ms. Malloy stated that any District staff member can issue a violation notice to a customer who is not in compliance with the conservation restrictions; the customer then has thirty days to correct their action; if they do not, then they could receive a

second violation that will have a fee attached. She stated that if they continue to violate the measures, the customer can have a flow restrictor placed on their meter. She stated that if a second violation is issued, the customer has 15 days to appeal to the General Manager, if he upholds the violation, then the customer can request a hearing which will go to the Conservation Commission to review. She explained that the District is not obligated to have this Commission but created this so that customers can feel comfortable with a fair process.

Ms. Malloy stated that the District has yet to issue a second violation notice and is always doing outreach to help prevent this.

Information only.

SET FIRST OFFICIAL HEARING MEETING

The first official hearing date is scheduled for June 16, 2016 at 6pm. If there is no appeal needed, then this meeting will be cancelled.


Information only.

ADJOURN

The meeting adjourned at 8:15 pm.

for


Jose Martinez
Assistant General Manager



Kelly Malloy
Public Affairs/Conservation Manager